



POSITION TITLE: Engineering Manager

REPORT TO: Director of Engineering

LOCATION: Columbia, Maryland

PT/FT/TEMP: Full-Time

Position Overview

Working manager who plans and coordinates engineering & quality departments to serve the organization's purpose. This role will manage the day-to-day activities, projects and initiatives for engineering departments. This role will have direct reports and serve as cross functional lead on projects and improvement initiatives.

Duties & Responsibilities

- This role will manage internal engineering and quality staff. Ensuring completion of work on schedule and in line with department priorities.
- Change agent to process improvement and project manager to department work packages. Cross functional contributor on operational projects to achieve overall company goals.
- Drives accountability and completes department goals and objectives. Prioritizing and scoping work for department resources. Ensuring on time and accurate completion of tasks.
- Owner of day-to-day responsibilities in managed departments. Drives accountability for work quality.
- Hiring and supervising quality and engineering staff. Building a high performing and positive work environment. Designs and implements training to key personnel.
- Annual performance reviews and compensation management. Yearly budgeting for department expense and resources.
- Collaboration with product manager for proposals of new products. Process lead and organizing the products business plan. Develop engineering plans for product development.
- Reporting to department leadership on project updates, KPI'S and department initiatives.
- Working manager that oversee's backlogged cleanup effort of engineering documentation and populating company ERP.
- ERP system owner of product information and quality modules. Ensuring accuracy and system upkeep. Including but not limited to BOM's, routes, costing and product attributes.

Qualifications

- Proven track record on management and engineering disciplines.
- Ability to communicate in an effective and organized manner. Team leader, detail orientated, written communication and interpersonal skills.
- Lean, Six sigma and 5S experience preferred.
- Creation and reviews of design documentation, vendor documents and company product records.
- Driver for product design and process for product compliance. Manages department processes ensuring products are in line with industry standards.
- Maintains a working knowledge of industry standards and products. Serves as subject matter expert to technical product information.
- Ability to prioritize and multitask work packages.

Education

Bachelor's degree from four-year college or university and four to six years related experience and/or training; or equivalent combination of education and experience.

